

Minutes of the Land Use and Development Committee

The Land Use and Development Committee of the McLean County Board met on Thursday, August 3, 2006 at 4:45 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Gordon, Members, Rackauskas, Baggett and Ahart

Members Absent: Members Segobiano and Cavallini

Other Board Members Present: None

Staff Present: Mr. John Zeunik, County Administrator;
Ms. Christine Northcutt, Recording Secretary,
County Administrator's Office

Department Heads/
Elected Officials
Present: Mr. Phil Dick, Director, Building and Zoning

Others Present: Ms. Michelle Covi, Director, Ecology Action
Center

Chairman Gordon called the meeting to order at 4:52 p.m. Chairman Gordon stated that the first order of business is the approval of the July 6, 2006 minutes. Hearing no additions or corrections, he placed the minutes of the July 6, 2006 Land Use and Development Committee meeting on file as submitted.

Chairman Gordon presented the bills from July 31, 2006 which have been reviewed and recommended for transmittal to the Land Use and Development Committee by the County Auditor. The prepaid total and fund total for the July bills is \$23,839.93.

Motion by Ahart/Baggett to recommend approval
of the July 31, 2006 bills as presented by the County
Auditor. Motion carried.

Chairman Gordon stated that there is also a proposed transfer of \$7,496.00 from the Contract Services line item to the Machinery and Equipment line item. He asked Mr. Phil Dick, Director, Building and Zoning, to explain this transfer to the Committee. Mr. Dick informed the Committee that \$7,496.00 was appropriated in FY 2006 in the Contract Services line item for the purchase of Sidwell maps. The maps were not reflowed this year, so that expense will not occur. There has been a glitch with the inspections happening at the Wind Farm site. The County is in need of a GPS unit which will help the County's inspector to pinpoint the exact locations which are scheduled to be surveyed. Without a GPS unit it is nearly impossible to verify the exact location. The GPS unit will pinpoint a location to within 1½ feet. As a result, Mr. Dick stated that the Building and Zoning Department is proposing that a \$7,496.00 transfer be made from the Contract Services line item to the Machinery and Equipment line item for the purchase of a GPS unit. Until now, the County's inspectors have borrowed a GPS unit from the City of Bloomington to complete the inspections. Mr. Dick informed the Committee that they have already issued 12 permits to the Wind Farm.

Ms. Rackauskas asked how often a GPS Unit will be utilized. Mr. Dick stated that once this unit is purchased, it will be utilized for many other tasks. It could also be utilized to verify the exact location of a residence for home inspections. Ms. Rackauskas asked why the County could not just borrow the City of Bloomington's GPS unit. Mr. Dick responded that the City has four or five units which are frequently utilized. The City has allowed Building and Zoning to borrow one unit until the County could purchase one of their own. Mr. Dick added that he has spoken to Mr. Jack Mitchell, County Engineer, to ask him if he will be purchasing a GPS unit in the near future. Mr. Mitchell informed him that he does want to purchase one, but the particular type that he needs will need to measure vertically as well as horizontally. That particular unit will cost between \$30,000.00 and \$40,000.00. Mr. Dick added that the Highway Department does not have the money in their budget for that expenditure at this time. Mr. Mitchell hopes to be able to add it into the FY 2008 budget.

Mr. Baggett asked if this proposed GPS unit would be shared among departments in the County. Mr. Dick replied that it would be shared and used throughout the County. Mr. Baggett asked if it would be a good idea to get the more expensive model so it can be shared with the Highway Department. Mr. Dick responded that Building and Zoning would not have use for the more advanced model. He also noted that they do not have the funding available for the more expensive model.

Mr. Baggett asked if there would be any bidding for the purchase of this item. Mr. John Zeunik, County Administrator, responded that because of the dollar amount, the County Purchasing Ordinance requires that the Department of Building and Zoning obtain three quotations from three qualified vendors. It is not a "bid" per say, it is an "informal quote". The amount that is proposed to be transferred is an estimate that our GIS personnel most likely got from one of the companies that sell the product or from a catalog.

Motion by Rackauskas/Ahart to recommend approval of a Transfer in the amount of \$7,496.00 from Contract Services to Machinery and Equipment for the purchase of a GPS Unit. Motion carried.

Chairman Gordon stated that the only item for action is a request by the McLean County Regional Planning Commission to approve a Regional Planning Service Agreement for the Commission's Fiscal Year July 1, 2006 through June 30, 2007. This agreement is identical as last year's Agreement with the exception of the dates of the contract. Chairman Gordon asked if there were any questions or comments from Members of the Committee. Hearing none, he called for a motion.

Motion by Ahart/Rackauskas to recommend approval of a Regional Planning Service Agreement for between McLean County and the Regional Planning Commission from July 1, 2006 through June 30, 2007. Motion carried.

Chairman Gordon stated that the next item is the quarterly Solid Waste Report from the Ecology Action Center (EAC). Chairman Gordon invited Ms. Michelle Covi to present this item to the Committee. Ms. Covi stated that this report covers the activities that took place during the second quarter of this year. Ms. Covi stated that Earth Day was April 22, 2006. The EAC held an activity in celebration of Earth Day at the Children's Discovery Museum on April 14th, which was a day when the children were not in school. Ms. Covi also attended the Illinois Recycling Association annual meeting. Ms. Covi said she just found out that there will be a Household Hazardous Waste Collection Day in October. The EAC had been pressuring the Illinois Environmental Protection Agency to give them an answer on this event because they wanted to advertise at the County Fair. She distributed a flyer to the Committee.

Ms. Rackauskas commented that a wonderful way to promote recycling would be to work with developers in suggesting that a "recycling area" should be installed in all new homes. Ms. Ahart stated that the same principle should apply for apartment complexes.

Minutes of the Land Use and Development Committee Meeting
August 3, 2006
Page Four

Chairman Gordon asked if there were any questions for Ms. Covi. Hearing none, he thanked her for her presentation.

Chairman Gordon stated that the next two items on the agenda are a reminder of the upcoming seminars which will be held locally. The Partners in Planning Conference will be held October 4th and 5th at the Double Tree Hotel in Bloomington and the Citizens Planners Workshop will be October 13th all day in Room 400 of the Government Center. Mr. Dick stated that Mr. Zeunik will be a guest speaker at the Partners in Planning Conference. The topic that Mr. Zeunik will be addressing is "*Disaster Readiness - When a Disaster Strikes Your Community*". Mr. Dick distributed registration forms for the Committee and encouraged them to attend.

Ms. Rackauskas strongly suggested that Members of the Committee urge other County Board Members to attend these two conferences. Chairman Gordon assigned Board Members to each Committee Member. Each Committee Member was responsible for personally inviting several Board Members.

Chairman Gordon asked if there were any other comments or questions from the Committee. Hearing none, he asked for a motion to adjourn.

Motion by Rackauskas/Baggett to adjourn the meeting at 5:37 p.m. Motion carried.

Respectfully submitted,

Christine Northcutt
Recording Secretary